

The **Parks and Recreation Board** met Monday, March 19, 2012, 4:30 pm, at City Hall, Council Chambers. Present at said meeting were Richard Shockley, Karen Springer, John MacDonald, Patrick Flannelly, Aimee Jacobsen and Attorney Andy Gutwein. Joe Payne, Pennie Ainsworth, Chris Foley, Brenda Lorenz, Lee Booth, Dan Dunten and Cheryl Kolb represented the department. Present from the City was Council member Ann Hunt. Absent from the meeting were Council members Gerald Thomas and Gerry Keen.

Richard convened the Board at 4:30pm.

The first item of the agenda was the approval of the minutes from the February 27, 2012 meeting. Aimee motioned to approve the minutes. John seconded the motion and the motion carried.

Superintendent – Joe reported on the following:

- Noted the Council Report was included in the mailing

Assistant Superintendent – Pennie reported on the following:

- To date, the Mayor has raised \$7,450 for Global Fest. This time last year, we had only raised \$3,100.00. We received two, \$2,000.00, checks today – one from the Purdue Federal Credit Union and the other from Wessler Engineering, Inc. Karen has agreed to once again be co-chair for the food booths since Dot is going on sabbatical with her husband. We are still looking for a volunteer chairperson, so if you know of anyone that might be interested, please let me know.
- We have two men's teams and six coed teams registered for the summer leagues. Play begins May 7.
- We have ordered two ADA pool lifts from Lincoln Equipment at a cost of \$9,552.00. The funding is coming from the Community Development Block Grant. We are receiving \$77,407.00 in total grant funds. Lee and his staff will be making other improvements to the pool, which will help bring us into compliance.
- We have received the final draft of the ADA Compliance Evaluation Report for the pool from ADA Consultants of Indiana. They are still working on the evaluation for the Lilly Nature Center.

Parks – Lee reported on the following:

- Trail and Playground Inspections presented.
- Almost finished with the rebuilding of the fan coil units at Morton Center
- The cleanup at the maintenance barn is almost finished.
- We have closed the rink until fall.
- The lights along the Wabash Heritage Trail are now illuminated.
- Preparing equipment for the summer
- Preparation for opening all of the parks is underway.

Recreation Report – Chris reported on the following:

Riverside Skating Center Update:

- The center closed for the season on Wednesday, February 29. The last day of business was Saturday, February 25. The total number of open days was 79.

- The final season totals are as follows:

Skating Seasons – November '10-March '11 vs. November '11-March '12

Season Attendance (# of people attending) = 14,857 vs. 13,848 (- 1,009)

Skate Rentals (# of people renting skates) = 13,661 vs. 12,875 (- 786)

Skate Sharpen (# of skates for general public) = 180 vs. 153 (- 27)

Locker Rentals (# of lockers sold at \$0.25/ea.) = 1,112 vs. 1,236 (+ 124)

Private Lessons (# of ½ hour private lessons) = 59 vs. 49 (- 10)

Semi-Private Lessons (# of ½ hour lessons) = 51 vs. 28 (- 23)

Revenue – Season Grand Total = \$89,669.40 vs. \$83,636.38 (- \$6,033.02)

- The Spring Non-Contact Football Clinic will begin this Wednesday, March 21, from 6:00-7:30pm. The Football Clinic is for those in grades 3-8 who are interested in playing football. The clinic will cover the fundamentals of the game.

- We are currently scheduling summer programs and the brochure is being prepared.

- We are accepting applications for summer positions.

Morton Center – Brenda reported on the following:

- WALLA began their classes today. They have a record enrollment this semester with 235 people registered.

- We had a group of young people from Clear River Church that volunteered at Morton on Friday. They cleaned up leaves and cut away old plants in preparation for new growth, pulled onions out of the planting beds, and mulched in the morning. In the afternoon, they moved inside and wiped down baseboards, walls, and cleaned windows in several rooms. They did a great job.

- The contractor has 14 out of 22 HVAC units converted to the simplified panels. He should be done by the end of the month.

Stewardship Manager – Dan reported on the following:

- The webcam implementation has been in the works for the past two years. The camera is installed, and is up and running. It is not yet available on the internet. The camera is a low-light intensity camera, so if there is a little bit of light, either in the morning or in the evening, you will be able to view the area. It has a powerful 36X zoom on it and is able to rotate 360°. Dan will be working with Pennie to get it on our website, and is currently working with WLF1-TV. They are planning to host the Celery Bog Cam as well, in addition to the Renaissance Cam.

Old Business

n/a

New Business**Farmers Market Proposal**

Joe introduced Brandon Fulk from the Construction Engineering and Management Department of Purdue University. Mr. Fulk opened by giving the Park Board some background information regarding his current students and their accomplishments so far. He passed the discussion on to Senior Class member, Nick Shauuff, who continued with the presentation, put together by various class members, a design and proposal for construction of overhead structures that will offer protection from weather elements for the Sagamore West Farmers Market vendors. Several Farmers Market vendors attended to listen, and provide input, regarding the structures. The class will provide the labor for the construction, expected to take place on weekends only, over a six-week period. Discussion followed. Joe thanked the group, telling them we would be in contact.

West Lafayette School Board – Karen reported the following:

- The office areas at both Cumberland and Happy Hollow School projects are out for bid, with the bid opening on March 30.
- New for this year is the IRead Program. The DOE (Department of Education) has mandated the IRead test for third graders to pass before promotion to fourth grade. This is an additional test, focusing on reading at the third grade level. This is the first year for this program. Students who do not pass the test this spring will have remediation sessions and two more attempts to pass the test. At the March 7 meeting, Principals Bower & Psarras explained the remediation process, and the process should a student not pass the test.

Wabash River

n/a

Other**New-Hire for Department**

Joe presented information on the vacant Maintenance Tech II position, requesting the board approve the immediate hiring of Patrick Smith for the position at a bi-weekly salary of \$1,273.88. Aimee motioned to approve the request to hire Patrick Smith. John seconded, and the motioned carried.

West Lafayette Public Library Request

Pennie presented the annual request from the West Lafayette Public Library, requesting sixty, single-admission, pool passes for their summer reading program. Approximately 750 children participate annually in the program. Karen motioned to approve the request for the donation of the single-admission pool passes. Aimee seconded the motion, and the motion carried.

Request for Cash/Change and Petty Cash Funds

Chris presented the annual request to establish the following funds:

1. Request a Cash/Change Fund for \$200.00 for the Morton Dance Concert.

2. Request a Cash/Change Fund for \$150.00 for the Municipal Pool.
3. Request a Petty Cash Fund for \$150.00 for the Playground Program.

All funds will be established from the Nonreverting Operating Fund and will revert back no later than November 30, 2012. Pat motioned to approve the request for establishing the Cash/Change and Petty Cash Funds as presented. John seconded the motion, and the motion carried.

Pay Claims

Pat motioned for claims to be paid. Karen seconded the motion and the motion carried.

Adjourn

Aimee motioned to adjourn the meeting. John seconded the motion and the meeting adjourned at 5:08pm.

Presiding Officer

Secretary